



HBS Trash Services • 720.547.8600 • hbstrash.com

Dear _____ Resident,

Welcome to **HBS Trash Services!** We are a Colorado based and Colorado owned company that concentrates on this beautiful state only. We believe in community partnership with 5-star personal service and will provide for all your weekly trash and recycle needs. Colorado HOA Communities like yourself, and weekly commercial service properties is our primary focus. We are committed at HBS Trash Services to be the "Premier Trash Company" in the State of Colorado. We are excited to provide waste collection service to your home and would like to take a quick moment provide you with some useful information regarding our service to the _____ community.

Your trash will be picked up **weekly on** _____ ' beginning _____ ' **Recycling will be picked up every other week starting** _____. On _____. We will deliver gallon carts. _____.

On your collection day, please place your carts at the curb by **7:00 am** with the handles facing the house to ensure pick up. Please also be sure to leave at least 2 ft of clearance between each cart and surrounding items such as mailboxes, extra bags etc. (you are allowed 3 extra Trash bags per weekly trash pick-up). Please make sure there is at least 4 ft of clearance between your totes and nearby vehicles. If you frequently have more than 3 extra bags of trash, you may rent an additional cart for \$5/month.

LARGE PICKUPS

Branches and brush must be no longer than 4 ft and tied securely in 24-in diameter bundles. Yard waste such as leaves, and grass clippings must be bagged and can be placed in trash tote. If you have more than 3 extra bags or large items such as furniture, please call at least 1 business day prior to your collection day to schedule pick up.

THE FOLLOWING ITEMS ARE PROHIBITED

Items prohibited are dirt, sod, rocks, hazardous waste of any kind, liquids of any kind including paint (unless opened and dried out), flammable materials such as oil, or gas, concrete, hot ashes, remodeling or demolition materials, whole tires, and electronics.



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RECYCLING

For information on acceptable recycling items, please see our recycling guidelines included with this letter.

HOLIDAYS & WEATHER

If a holiday falls on or prior to your collection day, service will be delayed by 1 day, i.e., the week of _____ you will receive pick up on _____. Our observed holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and **Christmas Day (Some Holidays are on weekend and it does not change your day, please see your Service Calendar to verify trash and recycle day)**. If we are unable to provide service due to inclement weather, collection will take place the next day following the scheduled collection day, or as soon as weather conditions allow. Please ensure your management company has your email and cellphone number for alerts regarding service.

Please note that HBS Trash Services will be doing everything we can to provide you with excellent service. We are excited to be the waste and recycle service provider for your beautiful community and look forward to a long-lasting partnership and new great friends along the way. If you have any questions, please visit our website **www.hbstrash.com** or call us at **720-547-8600**.

Other Information

Sincerely,

HBS Trash Services