



WILDGRASS AT ROCKRIMMON METROPOLITAN DISTRICT

<https://www.wildgrassrockrimmonmd.com/>

Special Board Meeting

Thursday, November 17, 2022, at 10:00 a.m.

Via Teleconference and at 614 N. Tejon St., Colorado Springs, CO 80903

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/614694509>

United States: +1 (408) 650-3123

Access Code: 614-694-509

Board of Director	Title	Term
Doug Conrath	President	May 2025
Karen Brandenburg	Treasurer	May 2025
Greg Mitchell	Secretary	May 2025
Susan Gonzales	Assistant Secretary	May 2023
Vacancy		May 2023

AGENDA

1. Administrative Matters

- a. Call to Order/Declaration of Quorum
- b. Conflict of Interest Disclosures
- c. Approval of Agenda
- d. Public Comment - Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes.
- e. Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Boards. Any item may be removed from the Consent Agenda upon request of any Board member.
 - Approve Meeting Minutes from November 11, 2021 (**enclosure**);
 - Approve Meeting Minutes from April 6, 2022 (**enclosure**);
 - Approve Meeting Minutes from June 9, 2022 (**enclosure**);
 - Ratify engagement of Walker Schooler District Managers for 2022 Management and Accounting Services; and
 - Ratify Termination of the Master Service Agreement by and between the District and CliftonLarsonAllen LLP, dated September 14, 2021, and signed by the District on May 11, 2022 (**enclosure**).
 - Acknowledge Special Warranty Deed conveying Tract A, Wildgrass Filing No. 1, County of El Paso, State of Colorado from Century at Wildgrass, LLC to the District, recorded on September 26, 2022.
- f. Acknowledge resignation of Jeffrey Mattson from the Board of Directors, effective

September 26, 2022. Discuss vacancy on the Board of Directors.

- g. Discuss business to be conducted in 2023 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (**enclosure**).
- h. Discuss and consider approval of engagement of Walker Schooler District Managers for 2023 Management and Accounting Services (**enclosure**).
- i. Discuss and authorize renewal of District's insurance and Special District Association membership for 2023.

2. Operations and Maintenance / Covenant Enforcement Matters

- a. Report from Committee regarding Architectural Review matters.
 - Discuss and consider approval of Architectural Design Guidelines; Consider adoption of Resolution Adopting the Amended Wildgrass at Rockrimmon Homeowner Design Guidelines.
 - Discuss and consider approval of Violation Fine Schedule (**enclosure**); Consider adoption of Resolution Adopting Amended Covenant Violation Fee Schedule.
- b. Discuss and consider approval of Landscape Replacement or Supplement in an amount not to exceed \$3,000.
- c. Discuss City ROW tracts irrigation system.

3. Legal Matters

- a. Discuss status of the Stormwater Maintenance Agreement between the City of Colorado Springs and the District regarding Tract F, Wildgrass Filing No. 1, County of El Paso, State of Colorado.
- b. Discuss May 2, 2023 Regular Director Election and consider adoption of Resolution Calling May 2, 2023 Election for Directors, appointing Designated Election Official ("DEO") and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023. Discuss the need for ballot issues and/or questions.
- c. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2023 (District Transparency Notice).

4. Financial Matters

- a. Review Unaudited Financial Statements as of October 31, 2022 (**enclosure**).
- b. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (**enclosure**).

- c. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (**enclosures**).
- d. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (**enclosure**).
- e. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”), and direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- f. Consider appointment of District Accountant to prepare 2024 Budget.
- g. Discuss statutory and bond document requirements for an audit. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2022 -OR- Authorize District Manager to obtain proposals to perform the 2022 Audit.

5. Other Business

6. Adjourn

There are no more regular meeting scheduled for 2022